

Dear Sirs!

Knowing our supplier and their productive potential is of significant importance for Sanok RC S.A. in the scope of forming of effective and profitable for both parties principles of cooperation with suppliers.

Taking it into consideration we address you with a request to provide us with information in the questionnaire.

In case of any significant changes, please send us all the updates. Also, please update the information about your company by the end of each year.

We inform contemporaneously, that data delivered to us by you will be available exclusively for the persons responsible for realization of the purchasing process at Sanok RC S.A.. Information transferred by you is being treated as confidential and will not be made available to third parties without written consent from you.

Yours sincerely,
Sanok Rubber Company S.A. Purchasing

Questionnaire Information about supplier of Sanok RC S.A.

<input type="checkbox"/> New supplier	<input type="checkbox"/> Updated	Updated elements:		<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	<input type="checkbox"/> D	<input type="checkbox"/> E	<input type="checkbox"/> F	<input type="checkbox"/> G	<input type="checkbox"/> H	
				<input type="checkbox"/> I	<input type="checkbox"/> J	<input type="checkbox"/> K	<input type="checkbox"/> L	<input type="checkbox"/> M	<input type="checkbox"/> N	<input type="checkbox"/> O		
Element A: Questionnaire contact / Responsible person for completing the questionnaire at the supplier												
First and last name				E-mail								
Position				Phone								
Element B: Communication data:												
Name												
Address												
Phone												
Fax												
www page												
e-mail												
Element C: Management of the company, persons responsible for areas of the activity of the company:												
	First and last name	Position	Phone		e-mail							
			Telephone	Mobile phone								
Persons authorized to make statements of will												
Business matters												
Quality												
Production												
Logistic												
Dewelopment												
Element D: Remaining data referring to the company:												
Name of the bank												
Account number												
Tax (VAT) identification Number												
Registration in the court register /												
Form of property												
Property structure (shareholders etc.)												
Element D: Data about the company activity												
Income from sale [mln €] current / last year												
Expenses for investments [mln €] current / last year												
Net profit before tax [mln €] current / last year												
Capital (basic/share/initial)												
Company insurance	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Kind of		Amount of insurance [€]							
Element E: Employment data												
Total				Production								
Quality				Logistic								
Sale				Dewelopment								
Element F: Type of activity and range of production												
Only commercial activity?												
<input type="checkbox"/> YES <input type="checkbox"/> NO												
Component parts												
<input type="checkbox"/> Machining	<input type="checkbox"/> Founding of steel and cast	<input type="checkbox"/> Production of aluminium pipes	<input type="checkbox"/> Galvanic treatment									
<input type="checkbox"/> Cutting out metal plates	<input type="checkbox"/> Founding of aluminium	<input type="checkbox"/> Production of steel pipes	<input type="checkbox"/> Forging									
<input type="checkbox"/> Presswork	<input type="checkbox"/> Production of metal plates / metal strips	<input type="checkbox"/> Other surface treatment / coatings	<input type="checkbox"/> Other metal products									
<input type="checkbox"/> Extrusion moulding												
Raw materials												
<input type="checkbox"/> Rubber	<input type="checkbox"/> White fillers	<input type="checkbox"/> Plasticizer, production oils										
<input type="checkbox"/> Carbon black	<input type="checkbox"/> Chemicals	<input type="checkbox"/> Other chemicals										
Half-finished products												
<input type="checkbox"/> Plastic moulding parts	<input type="checkbox"/> Plastic extrusion parts	<input type="checkbox"/> Fabrics / textiles	<input type="checkbox"/> Plastics									
<input type="checkbox"/> Rubber compounds	<input type="checkbox"/> Lacquers, glues	<input type="checkbox"/> Flock, flocked tapesokowane	<input type="checkbox"/> Cords									
Other												

Questionnaire Information about supplier of Sanok RC S.A.

Machines and production equipment

Machines and measuring equipmentwe

Software / IT systemsrmatyczne

Services: production / logistic / other

Others not specified above:

Questionnaire Information about supplier of Sanok RC S.A.
Element H: Machinery (including control-measuring devices)

We are asking to enclose the list in the electronic form (MS Word, MS Excel, .rtf, or .txt) containing following data: Type of device (1), manufacturer (2), year of production (3), key parameters of the device (4), form of the property / owner (5)

We possess our own laboratory

YES NO

Element I: Detailed data referring to the location of production

List of separate localizations (different postal codes) where the activity is runned:

General number of buildings:	
Land:	Production area:
Office area:	Warehouse area:
Does the property has a mortgage?	<input type="checkbox"/> YES <input type="checkbox"/> NO

Element J: Capability of the company in the range of designing:

CAD/CAM software

YES NO

Preferred data exchange format

2D 3D

N/A

Number of persons trained / working in CAD/CAM

Element K: Main customers / referential list and range of cooperation:

Name	Country	Assortment	Sales volume [%]

Element L: Key suppliers of raw materials / of semi-finished products:

Name	Country	Assortment	Purchase volume [%]

Element M: Capability of the company in the field of reaction to complaints:

Possibility to sort (description - principles of the organization, efficiency, person responsible for realization and the like)

Mass dimensional control (description - organizational principles, performance, person responding)

Element N: Logistic data

Road distance to Sanok RC		km
Warehouse opening hours	from Monday to Friday from	to
	on Saturdays from	to
Responsible person:	Phon / e-mail:	

System of work: 1 shift / day 2 shifts / day 3 shifts / day 0 other Which?

Element O: Quality management system / tools used

Elementy / metody stosowanie / dostępne w organizacji

Quality Manual APQP FMEA SPC MSA 8D

Certification of Quality, Environment, Health and Safety and Information Security Management System - please mark and attach the certificate

Certyfikat	Possessed	Planned	Date of certification	Certification organization	Comments
ISO 9001	<input type="checkbox"/>	<input type="checkbox"/>			
IATF 16949	<input type="checkbox"/>	<input type="checkbox"/>			
VDA 6.1	<input type="checkbox"/>	<input type="checkbox"/>			
ISO 45001	<input type="checkbox"/>	<input type="checkbox"/>			
ISO 14001	<input type="checkbox"/>	<input type="checkbox"/>			
ISO 45001	<input type="checkbox"/>	<input type="checkbox"/>			
ISO 50001	<input type="checkbox"/>	<input type="checkbox"/>			
ISO 27001	<input type="checkbox"/>	<input type="checkbox"/>			

If you do not have an ISO 27001 system in place, please indicate how you comply with information security

OTHER

Enclosures

Organizational chart (element C) List of machines and devices (element H)
 Copy of registration (element D) Copy of certificate (element O)

OTHER

Which?

Date:

Signature: